



# MOHAMED BAKRY AHMED

## Financial Accountant

**Date of birth:** March 12, 1992

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**Phone:** (+971)524915317

**Nationality:** Egyptian

## Education

Bachelor of commerce department of financial accounting  
Beni-suef University (2011-2014)

## SUMMARY

Analyzing and summarizing the current financial position of the company by collecting data and information and preparing budgets, income statement, profit and loss reports, revenues and expenses.

## EXPERIENCE

### “Financial accountant”

- **Al Rawdh Elect. Contracting LLC**  
**FROM (AUG 2023 Till NOW)**
- Manage and audit all accounting transaction and documents.
- Review and analyze the balance sheet, income statement and cash flow statement.
- Compute taxes and prepare VAT.
- Preparing reports on the company's financial condition and liquidity.
- Reconciling accounts with the general ledger.
- Prepare monthly bank reconciliation and year end consolidation.
- Preparing reports on monthly wages, annual leave



**AL RAWDH ELECT &  
CONT LLC**

and end of service.

- Control of materials in the store.
- Review and received supplier invoices with delivery notes, and compare with LPO.
- Assisting management in the decision-making process by preparing budgets and financial forecasts.
- Manage all paperwork associated with company accounts in due time.
- Follow-up for all accounts receivable from all clients and ensure timely payments.
- Reinforce financial data confidentiality and conduct database backups when necessary.
- Monitor and report on any accounting discrepancies or irregularities.
- Excellent experience in AL-AMEEN PROGRAM
- Good experience in clearing HR transactions.
- Maintain backup of financial records

### “Financial Accountant”

- **jingtian building contracting LLC.(SISTER COMPANY OF China State Construction Engineering Corporation Middle East)**

**FROM (APRIL 2019 Till JULY 2023)**

- Prepared journal entries, complete general ledger operations, monthly, year-end closings and draw up financial report.
- Reconcile and maintain balance sheet accounts
- Ensured proper recognition revenue and expenses for department cost center activity.
- Administer accounts receivable and accounts payable from our banks and treasure.
- Handled our account in banks and confirm the balances with our system.
- Assisted preparation and coordination of the audit process, implementation and maintaining internal financial controls and procedures.
- Preparing reports on monthly wages, annual leave and end of service.



**JINGTIAN BUILDING CONTRACTING**  
**Sister Company for CHINA STATE**

- Follow-up for all accounts receivable from all clients and ensure timely payments.
- Compute taxes and prepare VAT.
- Receiving and reviewing invoices from suppliers.
- Calculating the profits and losses for each project by distributing the direct and indirect expenses on each project.
- Contribute in the preparation of the budget through general requirement of the project like (scaffolding rental, equipment rental, consumption of water and consumption of diesel for equipment, material, etc.)
- Follow up to control all purchases and comparing with the budget to avoid exceeding budget order by order.
- Follow up the material starting from LPO issuance till delivery and release to store.
- Excellent experience in AL-AMEEN PROGRAM
- Good experience in clearing HR transactions.
- Maintain backup of financial records

### “Financial accountant”

- **Al Wardian Elect. Contracting LLC**  
**FROM (AUG 2016 Till MAR 2019)**
- Manage and audit all accounting transaction and documents.
- Review and analyze the balance sheet, income statement and cash flow statement.
- Compute taxes and prepare VAT.
- Preparing reports on the company's financial condition and liquidity.
- Reconciling accounts with the general ledger.
- Prepare monthly bank reconciliation and year end consolidation.
- Preparing reports on monthly wages, annual leave and end of service.
- Control of materials in the store.
- Review and received supplier invoices with delivery



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notes, and compare with LPO.

- Assisting management in the decision-making process by preparing budgets and financial forecasts.
- Manage all paperwork associated with company accounts in due time.
- Follow-up for all accounts receivable from all clients and ensure timely payments.
- Reinforce financial data confidentiality and conduct database backups when necessary.
- Monitor and report on any accounting discrepancies or irregularities.
- Good experience in clearing HR transactions.
- Maintain backup of financial records

## SKILLS

- Interactive and fast learner.
- Highly skilled in Windows, MS Office, Internet and Information technology.
- Ability to work under pressure and meet tight deadlines.
- Ability to work independently and as part of a team.
- High level of accuracy, efficiency, and accountability.
- Excellent in communication, research, problem solving and time management skills.
- Excellent analytical skills.
- Strong attention to detail

## LANGUAGES

Native: Arabic

English: good