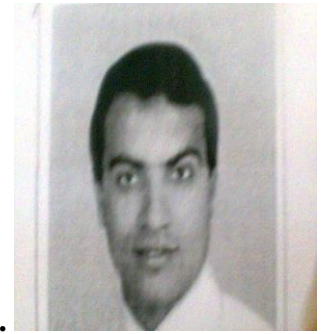


C.V



MOHAMMED HUSSEIN BAYUMI

Address : Salem Al-Mubarak Street - Salmiyah

Telephone : Mob. / 55141961 - 99473272

Personal Data:

Date of Birth : 3^{0TH} of July 1978

Religion : Moslem

Nationality : Egyptian

Qualification:

Graduated from Faculty of Commerce, Ain Shams University, 2000.
(Audits Accountants Register, no. 21133)

Language Fluency:

Arabic : Mother tongue

English : Good Command

Computer Skills:

Internet : Excellent.

Word : Excellent.

Excel : Excellent.

Experience:

1- Senior Accountant– International Islamic Charitable Organization–from 1 / 3 / 2016 till now.

**Review all exchange vouchers, bank transfers and settlements

**Preparing the Authority's final financial statements 2018-2021

Preparing the Authority's estimated budget 2018-2022, monitoring it and

**analyzing deviations

**Preparing the Authority's final financial statements 2018-2021

Preparing quarterly reports and comparing them with the estimated budget

* Working on the Dynamics program and extracting the reports from the work of the cash flows of the charitable organization.

Contribute to the preparation of financial statements for other charities

** For 3 charitable organizations

2- Auditor – Al-Mustashar Al-Kuwaiti Auditing Office – Kuwait City from 1 / 2 / 2009 till 28/02/2016 .

** Auditing and taxes

** Auditing Balance Sheets for more than 150 individual firms annually.

** Auditing Balance Sheets for three Companies: United Industries Company – Real Estate Company – Furniture Holding Group.

** Auditing Financial Statements for five Cooperation Societies annually.

** Preparing Tax returns, Tax examinations for two Foreign Companies annually: EGIS BECOME – SCWOT WILLSON.

** With Ministry of Trade and Industry:

= Adjusting the Companies' statuses according to Firms' Law No. 25 \ 2012

= Following up with the Ministry in the following procedures: -
Transferring the legal entities for companies from an Institution or Joint Company to WLL Company

- Increasing or decreasing Companies' capitals in addition to following up with the Ministry with the Audit File

- Procedures of including and - or excluding a partner and adjusting the company's trade name

-Modifying in the commercial register

** I have a good relation with all the employees of the Ministry of Trade and Industry

** With the Shareholding Companies:

= Attending the General Assemblies representing the Audit Office for the following companies:

1- Kuwait Industries Holding Company – Kuwaiti Closed Shareholding Company

2- Asas Holding Company - Kuwaiti Closed Shareholding Company

3- Olive VFM Kuwait for Administration and Economic Consultations

4- Al- Wataniya Al-Aoula Company for Administration and Economic Consultations

**** With Ministry of Social Affairs and Labour:**

= Attending General Assemblies representing the Audit Office for the following Cooperation Societies:

1- Al-Ardhiya Cooperation Society (2013 – 2014)

2- Abdullah Al-Mubarak Cooperation Society (2012 – 2013 – 2014)

3- Al-Ahmadi Cooperation Society (2012 – 2013)

4- Cooperation Societies Union (2014)

= Following up with the Ministry concerning the following Charity societies and institutions:

1- Al-Manara Charity (2011 – 2012 – 2013 – 2014)

2- Al-Saad Charity for Knowledge and Scientific Research (2012 – 2013)

3- Al-Naqi Charity (2011 – 2012- 2013 – 2014)

**** With the Ministry of Finance:**

= Presenting taxes returns for the foreign companies through taxes law No. 2 \ 2008

= Proceeding the tax examination and the tax clearance for the following companies:

1- SCWOT WILLSON (Scottish Company) for the tax years: from 2011 till 2014

2- PIA Al-Canadia (Canadian Company) for the tax years 2011 – 2012

3- EGIS BECOM (French Company) for the tax years from 2010 till 2014

= Getting Financial Disclosure patent for the companies

= Releasing the reserved guarantee

2- Auditor – Alsabria Engineering Group - Kuwait City from 1 / 1 / 2011 till now (Part Time)

**** Recording Financial Statements and preparing JVs.**

**** Preparing Balance Sheets**

**** Preparing Trial Balance**

3- Accountant – Ministry of Justice – Egypt – From 1/5/2003 till 31 / 12 / 2008

4- Accountant – Imam Mohammed Imam Office – Legal Accountant – Egypt (Part Time)

From 1 / 5 / 2003 till 30 / 4 / 2005

**** Preparing the accounts, auditing and taxes.**

5- Accountant – Abdullah Soliman Office – Legal Accountant - Egypt

From 1 / 1 / 2001 till 1 / 4 / 2003

**** Preparing the accounts, auditing, taxes and company establishing.**

6- Interior auditor – Abdeen Plaza – Importing sport wear and equipment - Egypt

From 1 / 8 / 2000 till 31 / 12 / 2001

**** Preparing the General Entries.**

**** Preparing the importing letters cost, Balance Sheet, final and closing accounts and all the legal procedures.**

Personal self-skills:

- Ambitious and self-motivated.**
- Excellent communicating skills.**
- Hard worker and fast learner.**
- Excellent command of temperance.**
- Open-minded and self-confident.**
- Excellent socialization skills.**
- Excellent negotiation skills.**