



Feras Al-Shami, Auditor

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Born, 9/7/1994

Jordanian

Single

Contact

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LinkedIn:

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Education

From September 2012 to June 2016 Bachelor Degree in Accounting From Jordan, Zarqa, Hashemite University

Work Experience

Focus Chartered Accountants:

From April 2017 till today

Junior Auditor

- Assist in preparation of monthly and quarterly reports on timely basis.
 - Ensure as far as possible that books and reports are kept/prepared in accordance with accounting policies.
 - Handling Petty Cash Daily Transactions.
 - Bank Reconciliation
 - maintaining accounts payable and receivable.
 - Updating and maintaining accounting journals, ledgers and other records detailing financial transactions
 - Preparing Monthly financial reports.
 - To ensure the integrity and reliability of accounting information and timely month end.
 - Closing of accounts and reporting.
- My Audit Responsibilities include:
- Working with the senior auditor to plan the audit after, would talk to the client about what Preparations they need to make, such as providing working space and access to Documents. During the Audit process, will check expenditures, revenue and other financial Records to ensure that all numbers are accurate, regulations are complied with and all Payments are accurately classified and recorded. Then help to prepare the discussion draft Of the audit report. Attend meetings with the client and senior auditor and complete the Audit report.

Start Point Electromechanical LLC

Sales Executive:

From Dec 2016 till March 2017

- Visit potential customers for new business
- Provide customers with quotations
- Maintains relationships with clients by providing support, information, and guidance.
- Maintains quality service by establishing and enforcing organization standards

Languages

Arabic 100%

English 75%

Personal Statement

Feras graduated in June 2016 with accounting bachelor degree. He has worked for major company in United Arab Emirates and has about 1.5 years of extensive experience in accounting and auditing. Currently he is working as Joiner Auditor in Focus Chartered Accountant. Feras would like to further develop his skills in a new and challenging environment. He has attained a number of transferable skills from my previous work experience and hope to use these in a dynamic company

Skills:

Team Management										
Coordination										
Problem Solving										
Project Management										
Auditing										
Bookkeeping										
Value Added Tax										
Account Receivable										
Account Payable										
Financial Report										
Attention to Details										

}

Management

Software

DacEasy	●	●	●	●	●	●	●	●	●	} Accounting
ADVAC System	●	●	●	●	●	●	●	●	●	
Quickbooks	●	●	●	●	●	●	●	●	●	
MS Office	●	●	●	●	●	●	●	●	●	

Other Skills

U.A.E Driving License

Courses:

CertIFRSFrom ACCA